

Laflin Borough Council Mtg.  
February 10, 2026  
6:00 P.M. Regular Meeting  
**MEETING MINUTES**

**MEETING CALLED TO ORDER and PLEDGE OF ALLEGIANCE TO THE FLAG RECITED.**

**Roll Call**

Present: Marc Malvizzi, President – Joseph Boos, Vice President – Drew Malvizzi – Melissa Werner –  
Carl Yastremski – Mayor William Kennedy – Junior Councilmember Anna Marie Gubitose

Absent: None

Also Present: Solicitor Leonard A. Sanguedolce, Esq. and Charles Boyd, Borough Manager

Mr. Boyd read to meeting attendees the Sunshine Act notification as stated on the council meeting agenda.

**Special Presentations:** None

**Minutes:** January 13, 2026 Council Meeting

Mr. Marc Malvizzi asked if everyone reviewed the meeting minutes and if anyone had any questions or comments. He asked for a motion to approve the meeting minutes.

Motion to Approve: Drew Malvizzi

Second: Joseph Boos

Roll Call:

Ayes were unanimous and motion passed.

**Treasurer's Report**

Mr. Marc Malvizzi asked for a motion to accept the report as presented.

Motion to Accept: Melissa Werner

Second: Drew Malvizzi

Roll Call:

Ayes were unanimous and motion passed.

**List of Bills for Approval**

Mr. Marc Malvizzi asked if anyone had any questions or comments then asked for a motion to approve the bills.  
\$ 434,362.81 plus payroll \$ 14,741.27.

Motion to Approve: Joseph Boos

Second: Melissa Werner

Roll Call:

Ayes were unanimous and motion passed.

**Correspondences (e-mailed to Council during the month):** No discussions.

## **Reports**

### **Fire Department Report – Drew Malvizzi**

In January 2026 the fire department responded to 26 alarms of which 6 medicals, 4 fire alarms, 8 motor vehicles accidents, 4 structure fires, 1 miscellaneous incident, 1 reported structure fire, 1 brush fire and 1 move-up assignment for a total of 26 calls for the year.

### **Manager's Report – Charles Boyd**

The proposed county draft ordinance relating data center regulations, which was emailed to all elected officials, was briefly discussed. Mr. Boyd asked councilmembers to review the draft ordinance since Laflin Borough falls under the Luzerne Co. Zoning Ordinance and the proposed draft will affect Laflin Borough. The draft ordinance was prepared by the Luzerne County Planning Commission.

Mr. Boyd indicated the Laflin Borough sewer maintenance invoices and refuse collection invoices will be mailed in February to residents.

New grant ideas are needed from elected officials for the upcoming round of Local Share Account grants.

### **MS4 Stormwater Report – Charles Boyd**

Work has started at the bottom of Dogwood Drive hill by the Wyoming Valley Sanitary Authority (WVSA) to replace sections of rotted galvanized stormwater piping with new 15" pvc stormwater pipes.

### **Mayor's Report – William Kennedy**

Mayor William Kennedy thanked the road crews for excellent work on the local roads during the recent snowstorm events. He indicated the roads in town were in better condition after the storms than most other municipalities. He is getting a lot of compliments from residents.

### **Library Association Report – Melissa Werner**

Mrs. Werner discussed the annual Laflin Library Association Report for 2025 and noted a few statistics with over 40 programs being held by the library with 1,230 participants. The library circulated 4,219 items in 2025.

The library is getting ready for the upcoming summer reading program along with National Library Week that will take place from April 19<sup>th</sup> to the 25<sup>th</sup>. The next association meeting is March 6, 2026.

Mr. Marc Malvizzi asked for a motion to accept the reports.

Motion to Accept Reports: Drew Malvizzi

Second: Joseph Boos

Roll Call:

Ayes were unanimous and motion passed.

## **Public Comments Related to the Agenda**

No Comments.

**Unfinished Business**

- A) Lafin Borough Short-term Municipal Investment for PLGIT Fund –  
PLGIT      270 Days (9 months)                      3.83%

Mr. Marc Malvizzi indicated he would like to make an additional short-term investment with funds held in the Pennsylvania Local Government Investment Trust (PLGIT) account. Currently, the accounts are receiving around 1% except for a portion of the Sewer Fund that was invested at 4%.

Mr. Marc Malvizzi asked for a motion to invest \$30,000 in a 270-day (approx. 9 month) CD at 3.83% with PLGIT.

Motion to Approve: Drew Malvizzi

Second: Melissa Werner

Roll Call:

Joseph Boos	<u>Yes</u>
Drew Malvizzi	<u>Yes</u>
Marc Malvizzi	<u>Yes</u>
Melissa Werner	<u>Yes</u>
Carl Yastremski	<u>Yes</u>

Motion passed.

- B) Property Purchase Offer from Jesse Miers for Union Street Vacant Lot Property –  
Counteroffer verbally accepted by J. Miers at \$4,500 for property with up to \$500 towards closing costs as per motion from January 13, 2026 council meeting.

Mr. Marc Malvizzi asked for a motion to officially approve the property purchase at \$4,500. with up to \$500 towards closing costs.

Motion to Approve: Drew Malvizzi

Second: Joseph Boos

Roll Call:

Joseph Boos	<u>Yes</u>
Drew Malvizzi	<u>Yes</u>
Marc Malvizzi	<u>Yes</u>
Melissa Werner	<u>Yes</u>
Carl Yastremski	<u>Yes</u>

Motion passed.

- C) Lafin Borough Commercial Liability Insurance Package Renewal for 2026 –  
with Workers’ Compensation and Cyber Liability Coverage  
Assured Partners of Northeast PA    \$36,085  
Knowles Insurance                      \$35,854

Mr. Marc Malvizzi noted the formation of an insurance review committee at the last council meeting composed of Councilmember Joseph Boos, Councilmember Carl Yastremski, both accountants, and Solicitor Leonard Sanguedolce, Esq. with Charles Boyd, Borough Manager. Meetings were held throughout the month with spreadsheets being prepared to determine the best insurance proposal to benefit Lafin Borough.

Mr. Joseph Boos reviewed the findings of the committee, stating the original proposals were considered along with the updated information presented by both insurance companies. Throughout the month a few questions were asked and answered to clarify the proposals. After reviewing his findings, he indicated the pricing difference was very immaterial and coverages were closely identical and no concerns presented themselves with the needs of the Borough being met.

Mr. Carl Yastremski added that the bids were very comparable with the original proposals and, after that, some adjustments were made on rates and coverages. Everything was taken into consideration. Mr. Carl Yastremski opinion was that the price difference presented at the last meeting, with Knowles Insurance being lower but the deductibles being slightly higher on property liability insurance, wasn't enough to support a change in companies. He continued to review the policies and their differences at the meeting. Noting the lower price could be moot if something happens and a higher deductible was in place which is higher than the minimal pricing difference from the original proposals presented. The price savings would be eaten up by the higher deductible (deductibles were subsequently lowered by Knowles Insurance after the original proposals were presented at the last council meeting). He also supports the in-depth information presented by Mr. Boos.

Mr. Boyd noted that Laflin Borough never had any problems with Assured Partners nor Selective Insurance in the past and the slight price difference at \$1,827 originally (and then only \$231 after price revisions were made by Assured Partners after the last council meeting) wasn't big enough to support a change to Knowles Insurance. That is why Mr. Boyd voiced his opinion to insurance committee members during the review process, that the town has a known factor and without problems so he didn't believe a change should be made away from Assured Partners based on a slight price difference.

Ryan Hydock, Knowles Insurance, who was in attendance, was allowed to speak and questioned the changing of price quotes after the original proposals were presented. Ryan Hydock continued to note his objections and asked why Assured Partners was allowed to lower their bid. Mr. Carl Yastremski responded to say that he focused on the bids submitted at the last meeting. He continued to discuss his position on recommending Assured Partners of Northeast PA.

Solicitor Leonard Sanguedolce, Esq. added that a competitive bidding process wasn't undertaken and this process would follow under professional services which would allow for pricing adjustments. However, Laflin Borough did not ask anyone to lower pricing but due to questions back and forth with the committee and Assured Partners, this initiated a lower pricing. This does not fall under a competitive bidding process.

Mr. Boyd added that changes were allowed on both sides with one company, Assured Partners of Northern PA, lowering its pricing from the original proposal present last month and the other company, Knowles Insurance, lowering its deductibles from the original proposal.

Discussions continued at the meeting on the insurance policy proposals with Mr. Hydock, Knowles Insurance indicating he could lower the pricing with the workers' compensation coverage since he reviewed the numbers again (after the original proposal was submitted last month) with the State Workers' Insurance Fund (SWIF). He didn't believe offering a lower price was allowed after the original proposals were presented. Some discussions continued.

Assured Partners of Northeast PA did not have a representative attend the meeting but Gino Bartoli did attend the January meeting.

Mr. Joseph Boos indicated that he is still recommending Assured Partners of Northeast PA and made a motion to accept and approve their insurance package proposal.

Motion to Approve: Joseph Boos

Second: Melissa Werner

Roll Call:

Joseph Boos Yes

Drew Malvizzi Yes

Marc Malvizzi Yes

Melissa Werner Yes

Carl Yastremski Yes

Motion passed.

### **New Business**

A) Lafin Borough Pension Plan Actuarial Services –

Brown & Brown Insurance Services \$5,300 Annually

Mr. Boyd explained the situation with the current actuarial company, Korn Ferry, leaving the municipal accounting area of pension services. The individual actuary that handled Lafin Borough at Korn Ferry in the past joined Brown & Brown after his services were no longer needed at Korn Ferry. He presented the new proposal for Brown & Brown to handle Lafin Borough pension fund services.

Mr. Marc Malvizzi asked for a motion to approve Brown & Brown Insurance Services at \$5,300 annually.

Motion to Approve: Melissa Werner

Second: Joseph Boos

Roll Call:

Joseph Boos Yes

Drew Malvizzi Yes

Marc Malvizzi Yes

Melissa Werner Yes

Carl Yastremski Yes

Motion passed.

B) Accept the Resignation of Todd Kuna Fire Driver / DPW Employee –

Mr. Marc Malvizzi noted the Todd Kuna found his dream job of working for the Pennsylvania State Game Commission that has a state pension and other benefits. Mr. Marc Malvizzi asked for a motion to accept the resignation of Todd Kuna.

Motion to Accept: Drew Malvizzi

Second: Melissa Werner

Roll Call:

Joseph Boos Yes

Drew Malvizzi Yes

Marc Malvizzi Yes

Melissa Werner Yes

Carl Yastremski Yes

Motion passed.

- C) Hire Fulltime Fire Driver / DPW Employee –  
Robert Bock \$20/hr. / 10 P.T. Days (8hrs. per month) / Federal Holidays / No Health Insurance

Mr. Marc Malvizzi indicated that a word-of-mouth and online campaign was done to find a replacement for the position. No money was spent on advertising. A few great candidates were found.

Mr. Marc Malvizzi stated that Robert Bock, who currently works for Pennsylvania Ambulance as an Ambulance Emergency Medical Technician, was the best applicant. He has his EVOC and Firefighters' 1 & 2 certifications with Pumps Op 1 and HazMat training. Mr. Marc Malvizzi continued with his training and certifications before asking for a motion to hire Robert Bock.

Mr. Marc Malvizzi stated the position will be the same as the previous employee in that position at a rate of \$20/hr.; 10 personal days that accrue at 8 hours per month; federal holidays; no health insurance or any other benefits. Mrs. Melissa Werner made a motion to hire Robert Bock.

Motion to Hire: Melissa Werner

Second: Drew Malvizzi

Roll Call:

Joseph Boos Yes

Drew Malvizzi Yes

Marc Malvizzi Yes

Melissa Werner Yes

Carl Yastremski Yes

Motion passed.

### **Council Comments / For the Good of the Order**

Mr. Marc Malvizzi noted for the record that the next scheduled council meeting is set for Tuesday, March 10<sup>th</sup> starting at 6pm.

**General Public Comments:** No Comments.

**Executive Session:** No Executive Session.

**Adjournment:** Motion to adjourn at 6: 24pm.

Motion: Drew Malvizzi

Second: Joseph Boos

The motion carried unanimously.

Respectfully Submitted,



Charles Boyd, Borough Manager  
Lafin Borough

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