

Laflin Borough Council Mtg.  
July 8, 2025  
6:00 P.M. Regular Meeting  
**MEETING MINUTES**

**MEETING CALLED TO ORDER and PLEDGE OF ALLEGIANCE TO THE FLAG RECITED.**

**Roll Call**

Present: Marc Malvizzi, President – Joseph Boos, Vice President – Melissa Werner – Carl Yastremski – Mayor William Kennedy – Junior Councilmember Anna Marie Gubitose

Absent: Drew Malvizzi

Also Present: Solicitor Leonard A. Sanguedolce, Esq. and Charles Boyd, Borough Manager

Mr. Boyd read to meeting attendees the Sunshine Act notification as stated on the council meeting agenda.

**Special Presentations:** None

**Minutes:** June 10, 2025 Meeting

Mr. Marc Malvizzi asked for a motion to approve the prior month meeting minutes.

Motion to Approve: Melissa Werner

Second: Joseph Boos

**Roll Call:**

Ayes were unanimous and motion passed.

**Treasurer's Report**

Mr. Marc Malvizzi stated that the monthly budget progress report was posted to the Laflin Borough website for public inspection. He hoped that everyone is reviewing the report he prepares every month.

Mr. Marc Malvizzi asked for a motion to accept the report.

Motion to Accept: Joseph Boos

Second: Melissa Werner

**Roll Call:**

Ayes were unanimous and motion passed.

**List of Bills for Approval**

Mr. Marc Malvizzi asked if anyone had any questions or comments then asked for a motion to approve the bills.  
\$146,124.49 plus payroll \$11,579.89

Mr. Boyd noted that the list was revised prior to the meeting but emailed to everyone before the meeting.

Motion to Approve: Melissa Werner

Second: Joseph Boos

**Roll Call:**

Ayes were unanimous and motion passed.

**Correspondences (e-mailed to Council during the month):** No discussions.

## **Reports**

### **Fire Department Report – Marc Malvizzi**

The fire department responded to 21 alarms with 6 medicals, 3 fire alarms, 5 motor vehicle accidents, 1 structure fire, 5 reported structure fires, and a gas leak for June 2025. The total calls for the year stand at 110 alarms.

### **Manager's Report – Charles Boyd**

Mr. Boyd reported on additional work for the Inkerman Road Flood Abatement project with excavation and riprap rock work on the tail ditch near the access gate being completed. Erosion caused an area to fill and block stormwater water flows.

State Representative Jimmy Haddock's office was contacted for help with getting PennDOT to sign and return the state Green Light-Go traffic signal grant contracts. It has been over six months since the agreements were executed by Laflin Borough and returned to the state for their signatures. A PennDOT representative from the traffic signal division made the suggestion that we contact our state representative and have them contact Mike Carroll, PennDOT Secretary of Transportation to move things along since this is holding up the traffic signal work.

Mr. Boyd reported on a few other items including the PennDOT bridge restoration work in lower Laflin; the lower Laflin stormwater work set to begin after the bridge work; and the state milling, paving with tar chipping Laflin Road and Union Street; five pending sewer manhole adjustments on Laflin Road; three pending WVSA stormwater catch basin repairs on Laflin Road; and the completion of work on the generator grant work.

Some discussions continued on the problems with tri-axle trucks spilling loads coming up the hill on Laflin Road along with the problem of New Enterprises, Inc. not taking responsibility for the private haulers spilling some of the loads. After some discussions with the company's headquarters environmental representative, Mr. Boyd seems to believe they will handle the situations in the future amicably like it was done in the past. They will come out upon a call from Laflin Borough and then, with the help of our security cameras, go back after the hauler spilling the load. Prior to about two years ago this was how the quarries handled it in the past.

### **MS4 Stormwater – Charles Boyd**

The Department of Environmental Protection (DEP) will perform a stormwater compliance inspection in Laflin Borough. This is scheduled for July 24, 2025 with both the municipal facilities and town infrastructure being inspected by DEP and WVSA representatives. Mr. Boyd reminded all elected officials to watch the required training videos that were emailed to everyone in the past and sign the log sheet after completion.

### **Mayor's Report – Mayor William Kennedy**

Mayor Kennedy spoke on how well the summer camp program is going this year and the positive feedback he is receiving from parents on the work the new counselors are doing this year. Mr. Marc Malvizzi added that the program is more structured this year.

Much discussion continued on the summer program.

### **Library Association Report – Melissa Werner**

The library hosted Folk's Butterfly Farm on July 7<sup>th</sup> for the summer camp program and it was a great program that everyone enjoyed. Fidelity Bank was scheduled to bring their ice cream truck this week to the library in conjunction with the summer camp activities. The summer reading club is going very well with many kids involved.

Mrs. Werner announced that a few plants were available for anyone to take home after the Penn State Master Gardeners' program from a few weeks ago. The plants were donated from Penn State.

The book discussion this month will be Frozen River by Ariel Lawhon. The club meeting will be held at J&L Coffeehouse on September 9, 2025. And lastly, the library fund drive campaign is currently underway with all residents receiving donation requests by mail.

Mr. Marc Malvizzi asked for a motion to accept the reports.

Motion to Accept Reports: Joseph Boos

Second: Melissa Werner

Roll Call:

Ayes were unanimous and motion passed.

### **Public Comments Relating to the Agenda**

Joseph McCabe, Pinewood Drive – suggested that a special anti-corrosion undercoating be applied to any future plow truck purchased under the LSA grants. He would also suggest that pressure washer attachments for washing the underside be purchased and utilized along with using neutralizing soaps and cleaners for strong preventative measures. He believes there isn't an excuse for rust eating through the truck transmissions for any vehicles used during heaving plowing and corrosive road salting activities during winter months.

Mr. McCabe asked for clarification on what will be included in the security camera project that will be discussed later in the meeting under grants. Mr. Marc Malvizzi responded by saying it will include hardwiring the cameras at the ballfields for better power and internet feeds along with additional cameras, with Jenkins Township, for the intersection of Pittston Avenue and Old Mill Road. Many discussions continued on the proposed cameras and the need for the project to be competitively bid to various vendors.

### **Unfinished Business**

- A) Creekside Community Park Ballfields / Walking Track Pavilion Installation –  
Jerry Chilewski Enterprises - Set Installation Deadline for August 15, 2025

Mr. Marc Malvizzi noted it has been a year and a half since approving Chilewski Enterprises for the labor installation on the new pavilion. The Williams Gas Co. paid to have the pavilion installed but we can't seem to get him here to complete the work. Mr. Malvizzi would like to set a firm installation date and give Jerry Chilewski an opt-out option, if desired. The borough can't bid and approve another contractor and then have Jerry Chilewski come back at Laflin Borough. Mr. Marc Malvizzi will have Solicitor Sanguedolce send Jerry

Chilewski a letter advising of the deadline and providing an opt-out option along with having Mr. Boyd follow-up with a phone call, if councilmembers approve. The project will be put-out-to-bid after the deadline passes.

Mr. Marc Malvizzi asked for a motion to set an installation deadline and give an opt-out provision to Chilewski Enterprises.

Motion to Approve: Melissa Werner

Second: Joseph Boos

Roll Call:

Ayes were unanimous and motion passed.

Some discussions continued on the deadline and fully completing the project by the set date.

B) LSA Grant 2023 Lower Laflin Stormwater Project DCED/CFA Change of Scope Request – Approve Engineering Estimate for Haverford / Peachwood Drive Stormwater Piping Grant

Mr. Marc Malvizzi explained the issues regarding the stormwater culvert pipe under Peachwood Drive. Laflin Borough completed a lot of work over the past month to try and get the stormwater flowing to the creek.

He explained that engineering work needs to be started so that potential remaining grant funds from two lower Laflin stormwater projects could be used on the Peachwood Drive culvert pipe problems. This would need to be approved by the Department of Community & Economic Development (DCED) and the Commonwealth Financing Authority (CFA) as a change of scope to the existing grant awards.

Some discussions continued on the issues and what can be done in the future with the grant funds, if approved.

Mr. Marc Malvizzi then asked for a motion to approve engineering design work and estimated project costs for the Peachwood Drive stormwater culvert piping project by the Borough Engineer, Pennoni Associates, Inc.

Motion to Approve: Joseph Boos

Second: Melissa Werner

Roll Call:

Ayes were unanimous and motion passed.

C) Finalize New 2025-2026 Local Share Account (LSA) Grant Submission Requests – LSA Luzerne – September Deadline  
LSA Statewide – November Deadline

Mr. Marc Malvizzi presented two ideas for the upcoming grant submissions for the LSA Luzerne round. The first was submitting for another DPW plow truck to replace the second existing plow truck. The other idea was to submit for a security camera package upgrade. Some discussions continued on details of each submission.

Mr. Marc Malvizzi asked for a motion to approve grant submissions for a new DPW plow truck and a security camera package upgrade for the Luzerne Co. LSA Grant program in September.

Motion to Approve: Melissa Werner

Second: Joseph Boos

Roll Call:

Ayes were unanimous and motion passed.

**New Business:** None

**Council Comments / For the Good of the Order**

It was announced that the next scheduled council meeting will be on August 12, 2025 at 6pm.

**General Public Comments:** None

**Executive Session:** No Executive Session.

**Adjournment:** Motion to adjourn at 6:30pm.

Motion: Joseph Boos

Second: Melissa Werner

The motion carried unanimously.

Respectfully Submitted,



Charles Boyd, Borough Manager  
Laflin Borough

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