

Laflin Borough Council Mtg.  
June 10, 2025  
6:00 P.M. Regular Meeting  
**MEETING MINUTES**

**MEETING CALLED TO ORDER and PLEDGE OF ALLEGIANCE TO THE FLAG RECITED.**

**Roll Call**

Present: Marc Malvizzi, President – Joseph Boos, Vice President – Drew Malvizzi – Melissa Werner –  
Carl Yastremski – Mayor William Kennedy

Absent: None

Also Present: Solicitor Leonard A. Sanguedolce, Esq. and Charles Boyd, Borough Manager

Mr. Boyd read to meeting attendees the Sunshine Act notification as stated on the council meeting agenda.

**Special Presentations:** Junior Council Person (JCP) Nominee: Anna Marie Gubitose –  
Resolution #3 of 2025

Mr. Marc Malvizzi introduced Anna Marie Gubitose as a Junior Council Person nominee and summarized Resolution #3 of 2025. Mr. Marc Malvizzi noted she is currently a student at Holy Redeemer High School with the class of 2027. She is a member of the National Honors Society, Spanish Club and the Community Services Sports Group. She would like to join as a Junior Council Person to learn more about local government and wants to help improve the place where she lives. Serving as JCP will give her the opportunity for youth involvement for community projects and leadership development skills.

After stating her numerous awards and plans to attend college, Mr. Marc Malvizzi asked for a motion to approve the resolution appointing Anna Marie Gubitose to the position of Junior Council Person.

Motion to Approve: Melissa Werner

Second: Drew Malvizzi

Roll Call:

Joseph Boos Yes

Drew Malvizzi Yes

Marc Malvizzi Yes

Melissa Werner Yes

Carl Yastremski Yes

Motion passed.

Mayor William Kennedy administered the oath pledge for Junior Council Persons. After being welcomed by elected officials, Anna Marie Gubitose took her seat at the councilmembers' table.

**Minutes:** May 13, 2025 Meeting

Mr. Marc Malvizzi asked for a motion to approve the prior month meeting minutes.

Motion to Approve: Drew Malvizzi

Second: Joseph Bood

Roll Call:

Ayes were unanimous and motion passed.

### **Treasurer's Report**

Mr. Marc Malvizzi spoke on the monthly budget progress report for May 2025 and noted it was posted on the borough's website for public review. He then asked for a motion to accept the Treasurer's Report.

Motion to Accept: Joseph Boos

Second: Melissa Werner

Roll Call:

Ayes were unanimous and motion passed.

### **List of Bills for Approval**

Mr. Marc Malvizzi asked if anyone had any questions or comments then asked for a motion to approve the bills. \$ 27,472.52 plus payroll \$ 21,373.23.

Motion to Approve: Drew Malvizzi

Second: Joseph Boos

Roll Call:

Ayes were unanimous and motion passed.

**Correspondences (e-mailed to Council during the month):** No discussions.

### **Reports**

#### **Fire Department Report – Drew Malvizzi**

The fire department responded to 18 alarms that included: 6 medicals, 3 motor vehicle accidents, 1 structure fire, 2 possible structure fires, 1 brush fire, 1 wires down call, 1 move up position and 3 public assists. Total calls are at 89 for the year.

#### **Manager's Report – Charles Boyd**

Mr. Boyd spoke on the completion of the borough building termite treatment by Valley Pest Controls as approve at the prior month council meeting.

It was noted that the Memorial Day Ceremony was very successful and a nice time for everyone involved. Mr. Marc Malvizzi added that it was very nice and well attended with more people attending each year.

Laflin Borough received a state Local Shared Account grant award for fire department air packs that need to be replaced with upgraded units. The grant amount was for \$159,829.76 to replace 11 units.

The Laflin Borough Community-wide Yard Sale will be advertised in both newspapers and is set for Saturday, June 14, 2025, rain or shine.

Laflin Rec Board Summer Camp will start on Monday, June 23<sup>rd</sup> and all the camp counselors are ready with clearances completed.

It was reported that UGI completed the relocation of the gas service line and meter for the new generator unit.

#### **MS4 Stormwater Report – Charles Boyd**

As required under federal MS4 stormwater guidelines, Mr. Boyd spoke on the changes anticipated by the Wyoming Valley Sanitary Authority (WVSA) on stormwater catch basin repairs. As discussed at last month's meeting, the authority will now only repair or replace three (3) basin inlets for each municipality with additional units being charged back to the municipality from the WVSA Saving Fund each town has with the authority.

However, Laflin Borough will receive six (6) units this year since our work only requires top replacements and some asphalt work. Mr. Boyd reminded everyone that councilmembers approved up to \$1,500 for each unit above six inlets at the last council meeting.

The Stormwater Savings Account policy will be changed by WVSA to encourage municipalities to spend down their stormwater funds on approved projects. Many towns, like Laflin, are building up the saving accounts for larger projects. In the opinion of Mr. Boyd, this doesn't allow WVSA to receive the required credit from the federal EPA or state DEP.

WVSA will also reduce funding these municipal accounts to offset future cost increases against the authority. Some discussions continued.

#### **Mayor's Report – Mayor William Kennedy**

He welcomed Anna Marie Gubitose and believes she will be a great addition to Council. He would like to see the Junior Council Person (JCP) program continue into the future.

Although he was away the weekend of the Memorial Day Ceremony, he heard fantastic things about it and thanked everyone involved. There was a lot of good feedback on the event.

#### **Library Association Report – Melissa Werner**

Starting the week of June 9<sup>th</sup>, the Laflin Library will be on summer hours which are Tuesday to Friday, 9am to 12:30pm and Saturday, 9am to 1pm. Closed on Friday, July 4<sup>th</sup>.

The Penn State Master Gardeners container gardening program was held at the library with almost 20 participants that each went home with a planter containing herbs. Towards the end of June, the library will host Ryan the Bugman for summer reading and a special butterfly program will be held in the month of July.

The book club will be discussing the book *Count My Lies* by Sophie Stava.

Councilmember Werner welcomed Anna Maria Gubitose and apologized for missing the Memorial Day event since she was out of town for that weekend.

Mr. Marc Malvizzi asked for a motion to accept the reports.

Motion to Accept Reports: Drew Malvizzi

Second: Melissa Werner

Roll Call:

Ayes were unanimous and motion passed.

## **Public Comments Relating to the Agenda**

Joseph McCabe, Pinewood Drive – asked to confirm that the proposed Oakwood Drive Block Party is at no cost to the borough as has been done in the past. He also wanted to ensure that the group provides their liability insurance to Laflin Borough. Mr. Marc Malvizzi responded in the affirmative.

He questioned the number of part-time fire drivers already hired to date and asked what the total number would be after hiring the fire driver listed on the agenda. Mr. Marc Malvizzi responded by stating only two (2) part-timers, previously hired, are giving Laflin Borough any hours. With the proposed hiring on the agenda, the total would be three (3) fire drivers. Some discussions continued on the administrative overhead costs for hiring multiple part-time employees and the need for one fulltime fire driver.

Mr. McCabe questioned the different state grants that were either awarded or rejected by the state and asked if the agenda item listed would be for discussion on other grant ideas to apply for in the next round. Mr. Marc Malvizzi responded in the affirmative.

## **Unfinished Business**

### **A) PennDOT Green Light-Go Grant Rt.315 / Laflin Road Traffic Signal Rebid #3 – Kuharchik Construction LLC**

Mr. Marc Malvizzi reviewed the details and breakdown on the Kuharchik Construction LLC total bid of \$134,741.75. Mr. Boyd explained the history of bidding for this project and the possibility of requesting additional state funds for a second time to help cover the higher amount. If not granted by the state, then state liquid fuels funds can be utilized to cover the difference. Laflin Borough already was required to provide 20% matching funds for the project.

Mr. Marc Malvizzi asked for a motion to approve the Kuharchik Construction LLC total bid with both Add Alternates at a total of \$134,741.75.

Motion to Approve: Melissa Werner

Second: Drew Malvizzi

#### **Roll Call:**

Joseph Boos Yes

Drew Malvizzi Yes

Marc Malvizzi Yes

Melissa Werner Yes

Carl Yastremski Yes

Motion passed.

## **New Business**

### **A) Oakwood Drive Annual Block Party Road Closure – September TBD**

After a brief review on the need for an insurance certificate from the event organizers and, again, noting it would be at no cost to the municipality, Mr. Marc Malvizzi asked for a motion to approve the road closure for the Oakwood Drive Block Party for one day in September.

Motion to Approve: Drew Malvizzi

Second: Melissa Werner

Roll Call:

Ayes were unanimous and motion passed.

B) Hire Part-time Fire Driver DPW Employee –  
Todd Kuna

Mr. Marc Malvizzi spoke on Todd Kuna's background and indicated he was a former employee the worked for the borough for a longtime before leaving in 2012. He then worked at the Wilkes-Barre / Scranton International Airport as the fire chief until leaving to go to North Carolina in 2022 to become the fire chief at the Wilmington International Airport. Todd Kuna has a current Pennsylvania Emergency Medical Technician (EMT) card. He has extensive fire certifications and is an all-around good guy.

Mr. Marc Malvizzi asked for a motion to hire Todd J. Kuna as a part-time fire driver and maintenance worker at a rate of \$19.00/hr.

Motion to Hire: Melissa Werner

Second: Drew Malvizzi

Roll Call:

Joseph Boos Yes

Drew Malvizzi Yes

Marc Malvizzi Yes

Melissa Werner Yes

Carl Yastremski Yes

Motion passed.

C) New 2025-2026 Local Share Account (LSA) Grant Submissions –  
LSA Luzerne – September Deadline  
LSA Statewide – November Deadline

Mr. Marc Malvizzi reviewed some of the ideas that have been discussed before and that he believes are good options now. The pedestrian walk bridge can be resubmitted along with resubmitting for repaving Haverford Drive. Another borough truck replacement (to go along with the current grant request pending on a plow truck) can be submitted for the next round of grants.

Mr. Yastremski spoke on the need for hardwiring the ballfield security cameras for better results than what the solar powered cameras are providing. Additional cameras can also be added to other areas of the borough.

Mr. Boyd added that a final decision must be done at the July meeting so that resolutions can be prepared and approved in time for the submission deadline. Some discussions continued.

No vote was taken. Discussions only.

### **Council Comments / For the Good of the Order**

The next scheduled council meeting is set for July 8, 2025 at 6pm.

### **General Public Comments**

Joseph McCabe, Pinewood Drive – asked if PennDOT gave a start date on the Laflin Road tar and chipping work. Mr. Boyd responded to say that no updates have been provided and it is still assumed that the original timeframe of July will be adhered to by PennDOT. Some discussions continued on traffic patterns during the project and posting social media when updates are received by PennDOT.

Mr. McCabe asked if corrosion protection or undercoating can be applied prior to receiving new vehicles awarded under state grants. Some discussions followed on what was done in the past and how it worked.

Mr. McCabe mentioned an audience member and former councilmember, Glen Gubitose as being present at the meeting. Mr. McCabe asked if there are any new developments on alternative police services from the present Pennsylvania State Police (PSP) coverage. He asked if any talks are being done with Plains Township, Jenkins Township or Pittston Township. Mr. Marc Malvizzi responded to say no. Mr. Marc Malvizzi complimented the state police for what they do and noted how they ‘ran traffic’ for 45 minutes on the day of the meeting. The state police have a good group of troopers that are very active in the community.

Mr. McCabe noted that the ATV traffic on his street is nonexistent for obvious reasons (presumably due to his postings of his own security camera video on social media), but many of his neighbors are seeing increased ATV traffic in other areas of the community. He asked if the best course of action is to video and just call the state police to report. Mr. Marc Malvizzi responded in the affirmative.

**Executive Session:** No Executive Session.

**Adjournment:** Motion to adjourn at 6:30pm.

Motion: Drew Malvizzi

Second: Joseph Boos

The motion carried unanimously.

Respectfully Submitted,



Charles Boyd, Borough Manager  
Laflin Borough

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