

Laflin Borough
Council Reorganization Meeting
January 2, 2024
6:00 P.M.

MEETING MINUTES

The Honorable Judge David W. Lupas and the Honorable Judge Lesa S. Gelb separately gave the oath of office to Mayor William Kennedy, Councilman Joseph Boos, Councilman Drew Malvizzi and Councilwoman Melissa Werner immediately prior to the opening of the reorganization meeting.

MEETING CALLED TO ORDER and PLEDGE OF ALLEGIANCE TO THE FLAG RECITED

Mayor Kennedy called the meeting to order and the Pledge of Allegiance to the flag was recited. Roll Call was taken by Mayor Kennedy.

Roll Call:

Present: Joseph Boos – Drew Malvizzi – Marc Malvizzi – Melissa Werner – Carl Yastremski –
Mayor William Kennedy Absent: None

Also Present: Solicitor Leonard Sanguedolce, Esq. and Charles Boyd, Borough Manager
Judges David W. Lupas and Judge Lesa S. Gelb attended the swearing-in ceremony.

Reorganization:

Mayor Kennedy asked for a nomination for Council President. Councilmember Melissa Werner nominated Councilmember Marc Malvizzi for Council President.

Nomination: Marc Malvizzi for Council President

Roll Call:

| | | |
|-----------------|------------|---------------------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Nomination was confirmed. |

Mayor Kennedy congratulated Council President Marc Malvizzi and turned the meeting over to him. Mr. Marc Malvizzi thanked his fellow elected officials and took charge of the council meeting.

Mr. Marc Malvizzi asked for a nomination for Council Vice President. Councilmember Drew Malvizzi nominated Councilmember Joseph Boos for Council Vice President.

Nomination: Joseph Boos for Council Vice President

Roll Call:

| | | |
|-----------------|------------|---------------------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Nomination was confirmed. |

Mr. Marc Malvizzi asked for a nomination for President Pro Tem. Councilmember Joseph Boos nominated Councilmember Melissa Werner for President Pro Tem.

Nomination: Melissa Werner for President Pro Tem

Roll Call:

| | | |
|-----------------|------------|---------------------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Nomination was confirmed. |

Mr. Marc Malvizzi asked for a motion to reaffirm Irene Wendoloski for Vacancy Board Chair.

Motion: Drew Malvizzi

Second: Joseph Boos

Roll Call

| | | |
|-----------------|------------|----------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Motion passed. |

Mr. Marc Malvizzi asked for a motion to reaffirm Charles Boyd as Borough Manager.

Motion: Joseph Boos

Second: Drew Malvizzi

Roll Call

| | | |
|-----------------|------------|----------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Motion passed. |

Mr. Marc Malvizzi asked for a motion to retain Leonard Sanguedolce, Esq. as Borough Solicitor.

Motion: Melissa Werner

Second: Drew Malvizzi

Roll Call

| | | |
|-----------------|------------|----------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Motion passed. |

Mr. Marc Malvizzi asked for a motion to retain Pennoni Associates, Inc. as Borough Engineer and to Approve the 2024 Borough Engineering Rate Schedule Agreement.

Mr. Boyd noted that the engineering agreement is an annual approval for Pennoni Associates, Inc., not only to approve or reaffirm them as borough engineer, but also to approve any rates schedule increases to fees along with their general terms and conditions.

Mr. Boyd also noted that the agreement in front of the councilmembers was slightly different then what was emailed to everyone since an error, pointed out by Councilmember Drew Malvizzi, was corrected. Mr. Marc Malvizzi added that the rates are slightly higher this year.

Motion: Joseph Boos

Second: Drew Malvizzi

Roll Call

Joseph Boos Yes

Drew Malvizzi Yes

Marc Malvizzi Yes

Melissa Werner Yes

Carl Yastremski Yes Motion passed.

Mr. Marc Malvizzi asked for a motion to retain Pennoni Associates as Sewage Enforcement Officer (S.E.O.).

Mr. Boyd spoke on the passing of the former S.E.O. for the borough Jerry Loftus, Pennoni Associates, Inc. It was recommended by Mr. Boyd to appoint Pennoni Associates, Inc. until they find someone to fill the position.

Motion: Drew Malvizzi

Second: Melissa Werner

Roll Call

Joseph Boos Yes

Drew Malvizzi Yes

Marc Malvizzi Yes

Melissa Werner Yes

Carl Yastremski Yes Motion passed.

Mr. Marc Malvizzi asked for a motion for Emergency Management Agency Coordinator. Councilmember Melissa Werner made the motion to nominate Marc Malvizzi as Emergency Management Coordinator.

Motion: Melissa Werner

Second: Joseph Boos

Roll Call

Joseph Boos Yes

Drew Malvizzi Yes

Marc Malvizzi Yes

Melissa Werner Yes

Carl Yastremski Yes Motion passed.

Mr. Marc Malvizzi asked for a motion to for a Deputy Emergency Management Coordinator. Councilmember Drew Malvizzi made the motion to nominate Joseph Boos as Deputy Emergency Management Coordinator.

Motion for Joseph Boos Deputy EMC: Drew Malvizzi

Second: Melissa Werner

Roll Call

| | | |
|-----------------|------------|----------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Motion passed. |

Mr. Marc Malvizzi asked for a motion for a Floodplain Coordinator. Councilmember Melissa Werner made the motion to nominate Marc Malvizzi as Floodplain Coordinator.

Motion: Melissa Werner

Second: Joseph Boos

Roll Call

| | | |
|-----------------|------------|----------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Motion passed. |

Mr. Marc Malvizzi asked for a motion to retain Charles Boyd as Right-to-Know Officer.

Motion: Drew Malvizzi

Second: Joseph Boos

Roll Call

| | | |
|-----------------|------------|----------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Motion passed. |

Mr. Marc Malvizzi asked for a motion to reaffirm current Laflin Recreation Board Members. Suzanne Kennedy, Carly Costello, Holly Courter, Kelly LoBrutto and Mallory Nobile Strubeck

Motion: Melissa Werner

Second: Drew Malvizzi

Roll Call

| | | |
|-----------------|------------|----------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Motion passed. |

Mr. Marc Malvizzi asked for a motion to reaffirm current UCC Board of Appeals Members. Kenneth Stella, Alexander Lolli, and Andrew Shedlock, Sr.

Mr. Boyd noted that the UCC Board of Appeals as never met during his tenure. However, the board is in place to hear appeals regarding building permit disputes as required by the adopted Uniform Construction Code.

Motion: Joseph Boos
Second: Drew Malvizzi

Roll Call

| | | |
|-----------------|------------|-----------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Motion passed.. |

Mr. Marc Malvizzi asked for a motion to retain Greg Gulick, G&R Consulting as Permit Officer and Approve Henry Mleczynski, Regional Municipal Services, LLC as Building Inspector.

Mr. Boyd indicated that Greg Gulick, G&R Consulting has been a longtime permit officer for the borough but his building inspector Tino Nocchi has left so a new building inspector (BCO) will take his place if approved.

Motion: Joseph Boos
Second: Drew Malvizzi

Roll Call

| | | |
|-----------------|------------|----------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Motion passed. |

Mr. Marc Malvizzi asked for a motion to retain the City of Pittston as Code Enforcement Office.

Motion: Melissa Werner

Second: Joseph Boos

Roll Call

| | | |
|-----------------|------------|----------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Motion passed. |

Mr. Marc Malvizzi asked for a motion to Table the position of County Earned Income Tax Delegate.

Mr. Boyd noted that the delegates don't meet any longer and the position should be tabled until more information is obtained.

Motion to Table: Drew Malvizzi

Second: Joseph Boos

Roll Call

| | | |
|-----------------|------------|----------------|
| Joseph Boos | <u>Yes</u> | |
| Drew Malvizzi | <u>Yes</u> | |
| Marc Malvizzi | <u>Yes</u> | |
| Melissa Werner | <u>Yes</u> | |
| Carl Yastremski | <u>Yes</u> | Motion passed. |

Mr. Marc Malvizzi asked for a motion to retain Wyoming Valley Sanitary Authority MS4 Stormwater Steering Committee Representative. Retain Charles Boyd

Motion: Drew Malvizzi

Second: Joseph Boos

Roll Call

Joseph Boos Yes

Drew Malvizzi Yes

Marc Malvizzi Yes

Melissa Werner Yes

Carl Yastremski Yes Motion passed.

Mr. Marc Malvizzi asked for a motion to confirm the monthly council meeting schedule for the second Tuesday of each month at 6:00pm for regular monthly meetings and work sessions on an as needed basis prior to the regular meeting at 5:30pm.

Motion: Melissa Werner

Second: Drew Malvizzi

Roll Call

Joseph Boos Yes

Drew Malvizzi Yes

Marc Malvizzi Yes

Melissa Werner Yes

Carl Yastremski Yes Motion passed.

Mr. Marc Malvizzi ask for a motion to retain Fidelity Deposit and Discount Bank; PLGIT; and Charles Schwab & Co. with the signatories as: Charles Boyd, Borough Manager; Marc Malvizzi, Council President and Joseph Boos, Vice President.

Motion: Melissa Werner

Second: Drew Malvizzi

Roll Call

Joseph Boos Yes

Drew Malvizzi Yes

Marc Malvizzi Yes

Melissa Werner Yes

Carl Yastremski Yes Motion passed.

General Business: None

Non-agenda Items for the Good of the Order:

Mr. Boyd reminded councilmembers that the next scheduled council meeting would be the following Tuesday, 1/9/24 at 6pm.

He also mentioned that hard-bound copies of the Laflin Borough General Audit and Financial Reports are in the elected officials' mail slots in the borough office. They have been previously emailed to past councilmembers. They are also available to the general public if requested.

Background checks will need to be conducted for the two new EMA Coordinators approved at tonight's council meeting before the application is sent to Luzerne Co. EMA, Pennsylvania EMA and the Governor's office for approval.

Mr. Boyd spoke on the tax anticipation note loan (TAN) to inform new councilmembers that the short-term loan will be taken out while waiting for the anticipated tax revenues. Mr. Boyd added that the loan can be taken by draws to reduce the interest expenses associated with the loan. He thanked audience member and borough resident Mr. Joseph Niemiec for information received at a prior council meeting on options on receiving the loan proceeds in draws. Mr. Boyd anticipates taking the entire loan amount this year due to the financial situation.

Public Comments:

Joseph Niemiec, 2 Concord Drive – spoke on the tax anticipation note loan (TAN) and what he found on the option to draw on the TAN to save interest instead of taking the loan in its entirety.

Mr. Niemiec wished the new council best of luck in their tenures.

Executive Session: None

Adjournment: Motion to adjourn at 6:34pm.

Motion: Melissa Werner

Second: Drew Malvizzi

The motion carried unanimously.

Respectfully Submitted,



Charles Boyd, Borough Manager
Laflin Borough

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