

Lafin Borough Council Mtg.
February 8, 2022
6:00 P.M.

MEETING MINUTES

MEETING CALLED TO ORDER and PLEDGE OF ALLEGIANCE TO THE FLAG RECITED.

Roll Call:

Present: Carl Yastremski, President – Anthony D’Eliseo, Vice President – Matthew D’Elia – Marc Malvizzi – Mayor William Kennedy

Absent: Kyle Costello

Also Present: Solicitor Leonard A. Sanguedolce, Esq. and Charles Boyd, Borough Manager

Special Presentations: Mayor William Kennedy administered the Oath of Office to Charles Boyd, Lafin Borough Tax Collector who was absent at the Reorganization meeting in January. After a brief swearing-in, Council congratulated Mr. Boyd and the meeting continued.

Minutes: No minutes presented. TABLED

Mr. Yastremski asked for a motion to table the minutes. Meeting minutes were not ready.

Motion to Table: Anthony D’Eliseo

Second: Matthew D’Elia

Roll Call:

Ayes were unanimous and motion passed.

Treasurer’s Report:

Mr. Boyd explained that there are two reports to consider. The January report that wasn’t available last meeting and the current February report. Mr. Yastremski asked for a motion to accept the reports.

Motion to Accept: Anthony D’Eliseo

Second: Matthew D’Elia

Roll Call:

Ayes were unanimous and motion passed.

List of Bills for Approval:

Mr. Yastremski asked if anyone had any questions or comments then asked for a motion to approve the bills. Mr. Boyd noted that there are two months of bills to consider. The list includes \$160,716.23 in invoices plus payroll at \$17,730.04.

Motion to Approve: Anthony D’Eliseo

Second: Matthew D’Elia

Roll Call:

Councilman D’Eliseo abstained on the CVI invoice due to employment.

Ayes carried and motion passed.

Correspondences (e-mailed to Council during the month): No discussion.

Reports:

State Police and Laflin Volunteer Fire Dept. reports were unavailable at the time of the council meeting.

Manager's Report –

Mr. Boyd gave a brief manager's report noting a problem with one of the plow trucks that had to be repaired at Coccia Ford after a recent storm. The truck is back up and running.

A sanitary sewer overflow (SSO) occurred at 934 Union Street (formerly 64 Main Street) and was handled by Koberlein Environmental Services. After two days, the blockage was cleared and line scoped with a camera. Additional work will be needed on the line to prevent future issues. The SSO was reported to PA DEP.

Elected officials were reminded to complete the Pennsylvania State Ethics Commission Financial Disclosure form and return to the borough office by May 1, 2022. An email was sent to all with a link to the required document and Mr. Boyd indicated he had blank hardcopies available.

Some discussion took place on the lack of a police report from the Pennsylvania State Police for the past two months. A new public use website is available but not working correctly. Mr. Boyd is working with Trooper Deanna Piekanski to get the report issues resolved and to maintain the same information as provided in the past.

Mayor's Report – No report presented.

Motion to Approve: Anthony D'Eliseo

Second: Matthew D'Elia

Roll Call:

Ayes were unanimous and motion passed.

Unfinished Business:

A) Laflin Borough Building & Library Pandemic Closure Status –

Mr. Yastremski noted that, by vote at the last council meeting, the borough building and library were closed to the public due to the increased cases of the COVID. Council was to re-evaluate the situation at the February meeting. After some discussion and recommendations, Mr. Yastremski asked for a motion to reopen the borough building and library to the general public.

Motion to Reopen: Anthony D'Eliseo

Second: Marc Malvizzi

Roll Call:

Ayes were unanimous and motion passed.

B) RCN Cable Franchise Agreement (Revised) –

Mr. Yastremski stated that a late, revised draft copy of the RCN franchise agreement was emailed to the borough that contained a couple of issues in which he asked Mr. Boyd to address. Mr. Boyd indicated that the recent changes, as prepared by Solicitor Sanguedolce, in section 2.6 were changed or deleted. These late

changes are concerning to Mr. Boyd since it seems to indicate that RCN is not agreeing to the verbal terms agreed upon.

Much discussion followed on why the changes were made by RCN; the availability of Verizon Wireless as a back-up if the franchise agreement fails to deliver; the need to stand firm on what was offered to the borough in terms of service to the playgrounds; pricing of RCN telephone service; and the level of cable TV channels that would be provided to the borough in the RCN agreement.

Mr. Yastremski asked for a motion to table the decision on the RCN agreement.

Motion to Table: Matthew D'Elia

Second: Anthony D'Eliseo

Roll Call:

Ayes were unanimous and motion passed.

New Business:

- A) Lafin Borough Commercial Liability Insurance Package for 2022 –
Assured Partners of Northeast PA
The Kilmer Group
Joyce Insurance Group

Mr. Yastremski announced that two proposals were received from Assured Partners of Northeast PA and The Kilmer Group. Joyce Insurance did not submit a proposal. Copies of the proposals were emailed to councilmembers and hardcopies provided. Mr. Yastremski asked Mr. Boyd if both companies were given the same specifications. Mr. Boyd responded in the affirmative. Both Chad DeBona from Assured Partners and Caleb Sheldon from The Kilmer Group attended the meeting.

Mr. Yastremski noted that Assured Partner's proposal did not include worker's compensation coverage nor cyber liability insurance. Mr. DeBona addressed the lack of coverage by stating he was locked-out by Am Trust Insurance Co. since The Kilmer Group was first to contact them to work on a quote for the municipality. He mentioned that the State Worker's Insurance Fund was delayed in quoting the worker's compensation. Mr. DeBona continued to say, if Assured Partners was chosen to continue to be the borough's insurance broker, they would be able to obtain the same quote from Am Trust.

Mr. Yastremski asked Mr. Boyd if anything else was different on the two quotes. Mr. Boyd noted that Assured Partners was having trouble with Chubb cyber liability and it wasn't included in their proposal. Mr. DeBona explained that new IT requirements by Chubb caused them to only offer a two (2) month extension to the current in-place policy. Lafin Borough would need to institute protocols to upgrade computer security before Chubb would continue coverage. One of the most important upgrades would be Multi-Factor Authentication (MFA). Mr. DeBona stated that they could take-over the Cowbell Cyber quote if Assured Partners is retained as broker of record. Cowbell Cyber doesn't have the requirements that Chubb is instituting.

Mr. Yastremski compared both insurance proposals without worker's comp. and cyber liability and determined that Selective Insurance from Assured Partners of Northeast PA had a better package price at \$14,412 as compared to EMC Insurance from The Kilmer Group at \$14,894 (if worker's comp and cyber were deducted).

Mr. Yastremski asked Caleb Sheldon, The Kilmer Group if he wanted to discuss his proposal. Mr. Sheldon noted that Am Trust would have been a perfect fit for the town four or five years ago. Mr. DeBona interjected to say that Assured Partners did look into Am Trust in years past but was denied. Mr. Sheldon continued, noting The Kilmer Group works with 130 municipalities in the state and many of them have Am Trust. Regarding the difference in package pricing, he noted that EMC Insurance, the insurance company in his proposal, offers a dividend program. EMC Insurance provided dividends back to all municipalities they covered in 2021. This was the eleventh year in a row that between 10% to 50% of the premiums were given back as dividends. Without going into too much detail to bog down the meeting, he referred everyone to page 19 of his proposal for noted coverage difference between both companies.

Mr. D'Eliseo asked if Cowbell Cyber had any special procedures before they would take on the borough's coverage. Mr. Sheldon said that they do not have MFA nor other new requirements since they are strictly a cyber liability company. Mr. D'Eliseo asked Mr. DeBona if he can guaranty to the board that, if chosen, they could get the coverage through both competitor's companies. Mr. DeBona responded in the affirmative. Mr. D'Eliseo asked Mr. Sheldon if he concurred with the statement that Assured Partners could take over The Kilmer Group's quote if Assured Partners was chosen to continue as the borough's broker. Mr. Sheldon unfortunately said, that he agreed with that statement.

Much discussion continued on coverage limits and insurance differences. Also discussed was the longtime relationship that the current provider, Assured Partners, has with the borough and the fact that he (broker owner) is a borough resident.

Mr. D'Eliseo had concerns that the Assured Partners proposals was unfinished since it lacked coverage for worker's compensation and cyber liability. Mr. Yastremski stated that it is an even draw between the two companies, but to change the carrier coverage would be a lot of work. He believed Council should consider maintaining the relationship with the current broker. Mr. Malvizzi added that it is also cheaper. More discussions followed.

Mr. Yastremski asked if there is a motion on the floor to accept the Assured Partners of Northeast PA proposal.

Motion to Approve Assured Partners of Northeast PA: Marc Malvizzi

Second: Matthew D'Elia

Roll Call:

Kyle Costello Absent

Matthew D'Elia Yes

Anthony D'Eliseo **No**

Marc Malvizzi Yes

Carl Yastremski Yes

Motion passed.

B) Internet Connectivity for Security Cameras at Pole Barn –

Verizon Service	See attached proposal
Comcast Service	See attached proposal
RCN /Astound	No Service Available

Mr. Yastremski asked Council if they wanted to approve Verizon Wireless since they are the cheapest with the assumption no contract term is involved.

Some discussion continued on a cost comparison between companies and how adding additional cameras to the access road gate area would affect the overall cost since cable would need to be run down the dirt road. Verizon Wireless would be a onetime equipment cost of \$475 plus \$39.99 per month.

Mr. Yastremski asked for a motion to go with the Verizon Wireless service at the pole barn. Mr. D’Eliseo amended the motion to add the Peplink BR1 mini router to be included. Mr. Yastremski also added that the motion is contingent on no contract terms and unlimited data.

Motion to Approve Verizon Wireless: Anthony D’Eliseo

Second: Marc Malvizzi

Roll Call:

Kyle Costello	<u>Absent</u>
Matthew D’Elia	<u>Yes</u>
Anthony D’Eliseo	<u>Yes</u>
Marc Malvizzi	<u>Yes</u>
Carl Yastremski	<u>Yes</u>

Motion passed.

C) Hire Part-time Plow Driver –

Jody Reinard

Mr. Yastremski asked if there is a motion to hire Jody Reinard as a part-time plow driver.

Motion to Hire: Anthony D’Eliseo

Second: Marc Malvizzi

Roll Call:

Kyle Costello	<u>Absent</u>
Matthew D’Elia	<u>Yes</u>
Anthony D’Eliseo	<u>Yes</u>
Marc Malvizzi	<u>Yes</u>
Carl Yastremski	<u>Yes</u>

Motion passed.

Public Comment: None

Executive Session: None

Adjournment: Motion to adjourn at 6:58pm.

Motion: Anthony D'Eliseo

Second: Matthew D'Elia

The motion carried unanimously.

Respectfully Submitted,



Charles Boyd, Borough Manager
Laflin Borough

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