

Lafin Borough Council Mtg.

February 11, 2020

6:00 P.M.

MEETING MINUTES

MEETING CALLED TO ORDER and PLEDGE OF ALLEGIANCE TO THE FLAG RECITED.

Roll Call:

Present: Paul Benderavich, President – Carl Yastremski, Vice President – Anthony D’Eliseo – Matthew D’Elia –
Kyle Costello – Mayor William Kennedy

Absent: None

Also Present: Solicitor Samuel Sanguedolce, Esq. and Charles Boyd, Borough Manager

Special Presentations: None

Minutes: December 10, 2019 Meeting

Mr. Benderavich asked for a motion to approve the meeting minutes.

Motion to Approve: Anthony D’Eliseo

Second: Carl Yastremski

Roll Call:

Ayes were unanimous and motion passed.

Treasurer’s Report: February 11, 2020

Mr. Benderavich asked for a motion to accept the report.

Motion to Accept: Anthony D’Eliseo

Second: Matthew D’Elia

Roll Call:

Ayes were unanimous and motion passed.

List of Bills for Approval:

Mr. Benderavich asked if anyone had any questions or comments then asked for a motion to approve the bills.

\$ 48,123.61 plus payroll \$ 8,097.60.

Motion to Approve: Anthony D’Eliseo

Second: Matthew D’Elia

Roll Call:

Councilman D’Eliseo abstained on the CVI invoice due to employment.

Ayes carried and motion passed.

Correspondences (e-mailed to Council during the month): No discussion.

Reports:

State Police and Laflin Volunteer Fire Dept. reports were emailed to councilmembers. No discussion.

Manager's Report –

Mr. Boyd reminded all elected officials to complete and return the state financial ethics forms that were given to all officials with the meeting documents.

He asked if anyone had any questions regarding the State Liquid Fuel Audit for 2018 which came back without any issues or errors.

It was announced that the borough building lighting upgrades were completed and the exterior of the building is much brighter.

Mr. Boyd discussed an issue recently brought to his attention concerning the handling of feral cats delivered to the SPCA for removal under the municipality agreement with the shelter. The SPCA possibly could be returning all feral cats to the borough colonies after they are fixed and given a rabies shot by Brenda Buckler of Whisker's World. This is against the municipality agreement and only the feral cats trapped under the TNR program should be fixed and returned to the borough. Mr. Benderavich advised Solicitor Sanguedolce to draft and send a letter to Todd Hevner, SPCA Director clarifying the borough's position. The borough still has ten No Nonsense Neutering coupons to be used for the TNR program.

Mayor's Report – None

Mr. Benderavich asked for a motion to accept the reports.

Motion to Accept: Anthony D'Eliseo

Second: Matthew D'Elia

Roll Call:

Ayes were unanimous and motion passed.

Unfinished Business:

A) Salary Resolution #1 of 2020 – TABLED

Mr. Benderavich asked for a motion to TABLE the resolution until the next council meeting for Solicitor Sanguedolce to prepare.

Motion to Table: Anthony D'Eliseo

Second: Matthew D'Elia

Roll Call:

Ayes were unanimous and motion passed.

B) Tax Anticipation Note (TAN) Resolution #2 of 2020 –

Solicitor Sanguedolce read the resolution main points noting the aggregate principal amount of \$125,000.00 at 2.99% interest rate for a Series 2020 tax anticipation note from First Nation Bank, NA per the terms of their proposal. Authorizing the filing with the Department of Community and Economic Development (DCED).

Mr. Benderavich asked for a motion to approve the resolution as read by Solicitor Sanguedolce.

Motion to Approve: Anthony D’Eliseo

Second: Matthew D’Elia

Roll Call:

Paul Benderavich Yes

Anthony D’Eliseo Yes

Matthew D’Elia Yes

Kyle Costello Yes

Carl Yastremski Yes

Motion passed.

C) Wyoming Valley Sanitary Authority (WVSA) Stormwater Steering Committee Rep. –

Mr. Benderavich asked for a motion to approve Charles Boyd, Borough Manager as representative. Mr. Boyd should attend the meetings as best as he can as his schedule allows.

Motion to Approve: Anthony D’Eliseo

Second: Matthew D’Elia

Roll Call:

Ayes were unanimous and motion passed.

D) 2020 Commercial Liability Insurance Package Renewal Proposal –
Assured Partners of Northeast PA

Mr. Benderavich asked if anyone had any questions on the proposal presented for the renewal. He then asked for a motion to approve the proposal.

Councilman D’Eliseo asked if anything changed and for clarification on the umbrella insurance. Mr. Boyd stated the overall premium came down by approximately \$3,000.00 with the general liability increasing somewhat with the 2% normal asset valuation increase each year. The state still has the worker’s compensation insurance coverage due to a lack of private carriers that will insure fire personnel. The rating mod. did drop below 1.00 which gives the borough a credit reduction.

Motion to Approve: Anthony D’Eliseo

Second: Matthew D’Elia

Roll Call:

Paul Benderavich Yes

Anthony D’Eliseo Yes

Matthew D’Elia Yes

Kyle Costello Yes

Carl Yastremski Yes

Motion passed.

Tyler Salerno, Assured Partners of Northeast PA arrived later in the meeting and answered questions regarding the insurance renewal. After discussing the umbrella policy, Councilman D’Eliseo requested quotes for higher umbrella limits for the next council meeting in March. Mr. Salerno will provide tiered estimates for consideration.

New Business:

A) Dusk to Dawn Area Light for Gate at Pole Barn Access Road –

Mr. Benderavich explained the need to add a streetlight to the area near the access gate on the pole barn road due to a general darkness in the area. Mr. Benderavich asked for a motion to approve adding the light with ppl Electric. There is an existing utility pole already in place next to the gate location.

Motion to Approve: Anthony D’Eliseo
Second: Matthew D’Elia
Roll Call:
Ayes were unanimous and motion passed.

B) 2018 LSA Grant Salt Shed Re-Bid Specifications –
36’x42’ Precast Concrete Block Foundation w/ Steel Arched Roof Structure

Mr. Benderavich asked for a motion to approve the specifications.

Motion to Approve: Anthony D’Eliseo
Second: Matthew D’Elia
Roll Call:
Ayes were unanimous and motion passed.

C) Manchester Drive / Maplewood Drive Section Paving Project Re-Bid #2 –
Six (6) Bids Received per PennBid Detail Summary (see separate sheet)
Don E. Bower, Inc. Low Bidder \$160,820.60

Mr. Benderavich asked if anyone had questions and indicated his recommendation was the low bidder Don E. Bower, Inc. at \$160,820.60. Mr. Benderavich asked for a motion to approve the low bidder.

Motion to Approve: Anthony D’Eliseo
Second: Matthew D’Elia
Roll Call:
Paul Benderavich Yes
Anthony D’Eliseo Yes
Matthew D’Elia Yes
Kyle Costello Yes
Carl Yastremski Yes

Motion passed.

Mr. Boyd added for the record that he discussed the overall specifications with the contractor Don E. Bower as to removing the concrete gutters and adding both base and asphalt materials in their place along with 4” formed curb. A lateral will be run to the vacant lot for future development.

Mayor Kennedy noted the borough engineer recommended Don E. Bower, Inc.

The new homeowner of the vacant lot has indicated he will be looking to subdivide off and sell the lot for future new home construction. The gas company indicated the gas main is off the road to one side and the water company is reviewing their maps.

D) Manchester Drive Sewer Main Line Camera Inspections –

Mr. Benderavich asked for a motion to camera the entire sewer main line on Manchester Drive to check its condition so that the road does not need to be dug up after it is paved, if a problem arises at a later date.

Motion to Approve: Anthony D’Eliseo

Second: Matthew D’Elia

Roll Call:

Paul Benderavich Yes

Anthony D’Eliseo Yes

Matthew D’Elia Yes

Kyle Costello Yes

Carl Yastremski Yes

Motion passed.

Public Comments:

Anthony Menendez, 4 Walnutwood Drive – came to the meeting again to request that Council consider selling additional land to the homeowners on Walnutwood Drive behind their existing homes. He came to get updates on the status of the property transfer. Mr. Benderavich responded to say nothing can be decided until the title search is completed, and the land is bought by the borough. Nothing can be done until the land is in the borough possession.

The other issue Mr. Menendez wanted to ask about is the rumor that a gas main line will be installed in the back of his property. Mr. Benderavich confirmed that Williams Gas Pipeline is proposing another line. Mr. Benderavich further communicated the discussions he and Mr. Boyd had with the gas company.

Discussions continued on the location of the proposed line, the problems with fitting the new line in the existing gas right-of-way, and the possibility of a walking track being installed.

Tyler Salerno, Assured Partners of Northeast PA – arrived later in the meeting and answered a question from Councilman D’Eliseo on the umbrella insurance limits. He will provide estimates on increasing the limits for the next council meeting.

Executive Session: None

Adjournment: Motion to adjourn at 6:42pm.

Motion: Anthony D’Eliseo

Second: Matthew D’Elia

The motion carried unanimously.

Respectfully Submitted,
Charles Boyd, Borough Manager
Laflin Borough