

Lafin Borough
2019 General Operating Budget
12/11/2018

	2018 Budget	2018 Actual thru Oct-18	Estimate Nov-18 - Dec-18	2018 Actual + Estimate	Proposed 2019 Budget
<u>Unassigned Fund Balances</u>					
100.00/114.00 · ACCOUNT FUND BALANCES	86,927	122,768	-	122,768	56,817
<u>General Fund Revenues</u>					
300.00 · TAXES					
301.10 · REAL ESTATE TAX- Current Year	232,000	228,654	4,000	232,654	232,000
301.20 · REAL ESTATE TAX- Prior Year	4,500	2,801	-	2,801	3,000
301.40 · REAL ESTATE TAX- Delinquent	6,250	2,556	-	2,556	4,250
310.01 · Per Capita Taxes-Current Yr.	3,000	3,042	300	3,342	3,000
310.02 · Per Capita Taxes Delinquent	650	418	82	500	650
310.10 · REAL ESTATE TRANSFER TAX	20,000	16,119	3,881	20,000	21,000
310.20 · EARNED INCOME TAX (E.I.T.)	245,000	218,082	31,917	250,000	250,000
310.36 · Business Privilege Tax	11,000	11,525	-	11,525	11,000
310.50 · Local Services Tax	17,125	15,103	2,397	17,500	17,500
Total 300.00 · TAXES	539,525	498,299	42,577	540,876	542,400
320.00 · Licenses/Permits/Liquor					
320.11 · Building Permits	2,500	7,420	500	7,920	3,500
320.15 · Dumpster Permit Fees	200	1,250	-	1,250	200
321.80 · Cable Television Franchise Fees	16,272	18,594	4,255	22,850	16,272
321.90 · Malt Beverage & Liquor Tax	150	150	-	150	150
Total 320.00 · Licenses/Permits/Liquor	19,122	27,414	4,755	32,169	20,122
322.80 · Street Cuts Pave Cuts					
	100	200	-	200	100
330.00 · FINES AND FORFEITS					
331.10 · DIST. MAG. FINES	2,000	384	-	384	350
331.13 · Luz. Co. Probation/Restitution	600	230	-	230	300
331.15 · State Percentage - PSP Fines	800	475	300	775	750
Total 330.00 · FINES AND FORFEITS	3,400	1,088	300	1,388	1,400
341.01 · INTEREST ON CHECKING					
	450	1,011	39	1,050	950
350.00 · INTERGOVERNMENTAL REV.					
355.01 · PUBLIC UTILITY REALTY TAX- PURTA	650	561	-	561	575
358.00 · Fire State Relief Aid	10,206	8,293	-	8,293	8,500
Total 350.00 · INTERGOVERNMENTAL REV.	10,856	8,855	-	8,855	9,075

Approved Final

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351.00 · FEDERALI CAPITAL & OPER GRANT					
351.04 · PENNDOT Winter Reimbursement	5,741	6,569	-	6,569	5,750
351.05 · PENNDOT- Street Sweeping	364	382	-	382	364
353.50 · Recycling Grant	5,000	6,389	-	6,389	6,000
354.10 · Community Dev. Block Grant (HUD)	-	-	-	-	-
351.05 · DCED LSA Grant	11,266	-	-	-	11,266
351.07 · DCNR Grant Revenue	-	-	-	-	-
Total 351.00 · FEDERALI CAPITAL & OPER GRANT	22,371	13,340	-	13,340	23,380
360.00 · CHARGES FOR SERVICES					
361.71 · Charges for Copies	-	-	-	-	-
361.74 · Charges for Sewer/Refuse Certifications	200	135	-	135	200
361.76 · Bid Spec. Packet Fees	-	-	-	-	-
Total 360.00 · CHARGES FOR SERVICES	200	135	-	135	200
362.00 · PUBLIC SAFETY					
362.10 · Contracted Police Services	-	-	-	-	-
362.11 · Police Reports	-	-	-	-	-
362.12 · Police Probation Services	-	-	-	-	-
362.97 · Police Agressive Driving Enforcement	-	-	-	-	-
362.96 · Reimbursement for Road Damages	-	-	-	-	-
362.50 · Fire Dept. Gas Purchases Reimbursement	2,500	1,543	309	1,852	2,500
Total 362.00 · PUBLIC SAFETY	2,500	1,543	309	1,852	2,500
362.99 · Sale of Vehicle(s) - non Police Dept.	-	-	-	-	-
389.00 · UNCLASSIFIED OPERATING REVENUE					
389.05 · Lafin RecBoard Exp.Reimbursm't	-	-	-	-	-
Total 389.00 · UNCLASSIFIED OPERATING REVENUE	-	-	-	-	-
391.10 · SALES OF PD. EQUIPMENT					
391.12 · Sale of Equipment / Assets	-	-	-	-	-
Total 391.10 · SALES OF PD. EQUIPMENT	-	-	-	-	-
392.00 · INTERFUND TRANSFERS IN	-	-	-	-	-

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392.47 · Non Uniform Pension Reimbursement	-	-	-	-	-
392.48 · Pension(s) State Aid Allocation	4,375	3,097	-	3,097	3,500
393.10 · General Obligation Bond and Note Proceeds	-	-	-	-	-
394.00 · Tax Anticipation Note					
394.10 · Tax Anticipation Note	125,000	125,000	-	125,000	125,000
Total 394.00 · Tax Anticipation Note	125,000	125,000	-	125,000	125,000
395.00 · REFUND OF PRIOR YEAR EXP	-	-	-	-	-
395.35 · REFUND INSURANCE PREMIUMS	-	-	-	-	-
395.36 · INSURANCE CLAIMS Reimbursement	-	121	-	121	-
49900 · Uncategorized Income	-	-	-	-	-
279.00 ·	-	-	-	-	-
Total Revenues	727,899	680,104	47,980	728,084	728,627
TOTAL REVENUES & BALANCE FORWARD	814,826	802,872	47,980	850,851	785,444

General Fund Expenditures

400.00 · LEGISLATIVE BODY	600	-	-	-	600
400.05 · COUNCIL/MAYOR SALARIES	6,000	3,000	3,000	6,000	6,000
400.40 · Public Officials Bond	650	298	-	298	650
400.42 · Dues, Memberships, Subscription	395	10	-	10	395
400.45 · Payroll Services	1,950	1,761	352	2,114	1,950
Total 400.00 · LEGISLATIVE BODY	9,595	5,069	3,352	8,422	9,595
402.00 · AUDITING SERVICES	4,750	3,750	-	3,750	4,750
403.00 · TAX COLLECTION					
403.05 · ELECTED TAX COLLECTOR COMM.	8,500	8,379	121	8,500	8,500
403.23 · TAX COLLECTOR-POSTAGE	47	-	-	-	47
403.33 · TAX COLLECT. Training/Seminars	-	-	-	-	-

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403.34 · PRINTING TAX DUPLICATES	600	561	-	561	600
403.35 · TAX COLLECTOR-BOND	325	-	325	325	325
403.36 · Tax Collect. Per Capita Billing	530	447	-	447	530
403.37 · Real Estate Refund-Municip	350	-	-	-	350
Total 403.00 · TAX COLLECTION	10,352	9,387	446	9,833	10,352
404.31 · SOLICITOR/ LEGAL FEES					
404.313 · Solicitor's Retainer	6,000	5,000	1,000	6,000	6,000
404.314 · Solicitors Fees (Zerblas/Patelunas'17)	8,500	10,832	5,000	15,832	18,500
404.317 · PSAB T.E.A.M. Legal Counsel	-	-	-	-	-
	-	-	-	-	-
404.31 · SOLICITOR/ LEGAL FEES - Other	-	-	-	-	-
Total 404.31 · SOLICITOR/ LEGAL FEES	14,500	15,832	6,000	21,832	24,500
405.00 · SECRETARY/TREASURER					
405.10 · SECRETARY-WAGES	46,690	39,504	7,186	46,690	48,090
405.28 · Petty Cash	250	250	100	350	250
405.32 · TELEPHONE	3,865	3,411	620	4,031	3,865
405.46 · SECRETARY-SEMINARS	300	-	-	-	300
Total 405.00 · SECRETARY/TREASURER	51,105	43,165	7,906	51,071	52,505
406.00 · GENERAL ADMINISTRATION					
406.21 · ADMINISTRATION OFFICE SUPPLIES	1,000	556	250	806	1,000
406.22 · COMPUTER SUPPLIES / Cloud Back-up	1,000	2,679	250	2,929	1,600
406.23 · POSTAGE	1,400	493	100	593	800
406.326 · web development/mgmt	750	75	-	75	750
406.34 · ADMINISTRATION ADVERTISING	850	1,866	350	2,216	850
406.39 · BANK SERVICES CHARGES	300	176	50	226	300
406.42 · DUES/SUBSCRIPTIONS ADMIN	450	-	-	-	450
406.45 · CONTRACTED REPAIR & MAINTENANCE	250	143	-	143	250
406.71 · GENERAL ADMIN. LAND PURCHASE	-	-	-	-	-
406.74 · Code Enforcement Fees	3,000	1,669	500	2,169	3,500
406.74 · General Administration - Other	250	-	-	-	250
Total 406.00 · GENERAL ADMINISTRATION	9,250	7,657	1,500	9,157	9,750
408.00 · Engineering Services					
408.312 · Engineering Services-Pennoni	12,500	12,149	6,000	18,149	16,500

Laflin Borough
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408.312 · Engineering Services-Pennoni Project 2	-	-	-	-	-
408.312 · Engineering Services-Pennoni Project 3	-	-	-	-	-
408.312 · Engineering Services-Pennoni Proj. LSA	-	11,315	-	11,315	-
436.26 · MS4 Engineering - Pennoni Assoc	2,000	-	-	-	-
Total 408.00 · Engineering Services	14,500	23,464	6,000	29,464	16,500
409.00 · GENERAL GOV'T.-BUILDING					
409.24 · BUILDING-OPERATING SUPPLIES	1,850	591	300	891	1,850
409.25 · BUILDING - Equip. Repairs	650	1,269	-	1,269	650
409.31 · BUILDING - Office Furn./Equip.	750	-	-	-	750
409.33 · Heating Fuel Building	3,600	2,828	700	3,528	3,600
409.34 · PA Water Co - Bldg.	1,500	1,099	220	1,319	1,500
409.35 · PA Water Co - Hydrants	14,500	11,092	2,218	13,310	14,500
409.36 · BUILDING -ELECTRIC	33,780	25,553	5,111	30,664	31,500
409.364 · BUILDING -SEWER	340	254	75	329	340
409.373 · Building Repairs & Maintenance - Eve	4,750	18,860	-	18,860	4,750
409.45 · BLDG. CONTRACTED SERVICES-NEW	750	359	500	859	750
409.50 · Termite Service & Warranty	118	127	-	127	127
409.00 · GENERAL GOV'T.-BUILDING - Other	-	-	-	-	-
Total 409.00 · GENERAL GOV'T.-BUILDING	62,588	62,033	9,123	71,156	60,317
410.00 · FIRE PROTECTION TAX					
410.05 · FIREMAN WAGES	23,920	19,711	4,209	23,920	24,628
410.01 · Laflin Boro Fire Co. Allocation	15,000	15,000	-	15,000	15,000
410.04 · LVFD Fuel Usage	2,500	1,686	337	2,023	2,500
410.06 · Laflin Fireman's Relief Assoc.	10,206	8,293	-	8,293	8,500
Total 410.00 · FIRE PROTECTION TAX	51,626	44,691	4,546	49,237	50,628
411.00 · Police Dept.					
411.05 · POLICE WAGES	-	-	-	-	-
411.18 · LPD Effects Bargaining Closeout	-	-	-	-	-
411.198 · Police Life Ins.	-	-	-	-	-
411.231 · Vehicle Fuel	-	-	-	-	-
411.324 · Police Cell Phones	-	-	-	-	-
411.00 · Police Dept. - Other	-	-	-	-	-
Total 411.00 · Police Dept.	-	-	-	-	-
427.00 · Solid Waste Collection & Dispos					
427.36 · Playground Toilet Clean out	580	320	100	420	580

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427.00 · Solid Waste Collection & Dispos - Other	-	-	-	-	-
Total 427.00 · Solid Waste Collection & Dispos	580	320	100	420	580
413.00 · PUBLIC SAFETY					
413.00 · PUBLIC SAFETY - Structures	15,000	-	-	-	30,000
413.00 · PUBLIC SAFETY - Supplies	-	507	-	507	-
413.00 · PUBLIC SAFETY - Crime Watch Group	250	-	-	-	250
413.00 · PUBLIC SAFETY - National Night-Out	750	-	-	-	750
413.00 · PUBLIC SAFETY - Other	150	-	-	-	327
Total 413.00 · Public Safety	16,150	507	-	507	31,327
430.00 · PUBLIC WORKS					
430.05 · STREET DPT WAGES	3,000	4,000	500	4,500	3,600
430.06 · PARKS & GROUNDS MAINTENANCE WAGES	8,500	-	-	-	-
430.10 · Borough Fuel Usage	1,625	2,028	406	2,434	1,850
430.20 · BORO VEHICLE MAINTENANCE	-	-	-	-	-
430.24 · OPERATING SUPPLIES PUBLIC WORKS	1,250	1,098	250	1,348	1,250
430.74 · GEN SERV-CAP PURCH, EQUIP	-	-	-	-	-
431.00 · STREET SIGNAGE	125	-	275	275	500
432.00 · SNOW REMOVAL / SALT	3,600	8,913	-	8,913	5,200
434.00 · Spray Vegetation / Weed Control	850	841	-	841	950
436.25 · MS4 PERMIT / RENEWAL	-	500	-	500	500
436.27 · MS4 Storm. Compliance Projects	-	-	-	-	-
437.00 · REPAIRS/TOOLS MACHINERY	250	25	-	25	250
437.50 · ATV - QUAD MAINTENANCE / REPAIR	400	-	400	400	400
438.00 · HIGHWAY MAINTENANCE					
Paving Project - Infrastructure	50,000	-	-	-	64,982
Paving Project - 2016 LSA Grant Funding	11,266	-	-	-	-
Paving Project	-	-	-	-	-
Paving Project LSA - Pinewood	-	-	-	-	-
Paving Project	-	-	-	-	-
Concrete Driveway Repair	-	-	-	-	5,000
Paver Repair Borough Building	-	-	-	-	1,500
Dogwood Drive Overlay Lower Section 2015	-	-	-	-	-
LSA Grant Paving Project - Laurel/Redwood/Oakhill	-	-	-	-	-
Pave Project LSA - Contingency	-	-	-	-	-
Oakwood Park Project Overages	-	-	-	-	-

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Oakwood Park Project Alterations	-	-	-	-	-
Borough Parking Lot Paving & Repairs	-	67,860	-	67,860	-
Hickorywood Drive	-	-	38,920	38,920	-
438.74 · LONG TERM DEBT	-	-	-	-	-
438.10 · Pothole Patch(non-Liquid Fuels)	2,500	-	-	-	2,500
438.25 · SUPPLIES-REPAIRS TO HIGHWAYS	-	-	-	-	-
438.38 · RENT OF MACHINERY	1,500	1,000	500	1,500	1,500
430.00 · PUBLIC WORKS - Other	3,500	150	-	150	1,500
Total 430.00 · PUBLIC WORKS	88,366	86,415	41,251	127,666	91,482
450.00 · CULTURE/RECREATION					
451.05 · RECREATION WAGES	1,900	1,323	-	1,323	1,900
451.52 · CONTRIBUTIONS TO RECREATION	3,300	-	-	-	3,300
450.02 · Ballfield Swale Grading	-	-	-	-	-
450.04 · Summer Rec Counselor Clearances	150	-	-	-	150
451.01 · Recreation Board Expenses					
451.02 · Recreation Playground Mulch	-	1,200	-	1,200	4,200
451.03 · Ballfield Diamond-Tex	4,400	5,900	-	5,900	-
451.01 · Recreation Board Expenses - Other	1,450	1,300	-	1,300	-
Total 451.01 · Recreation Board Expenses	5,850	8,400	-	8,400	4,200
450.00 · CULTURE/RECREATION - Other	-	400	-	400	-
Total 450.00 · CULTURE/RECREATION	11,200	10,123	-	10,123	9,550
451.54 CONTRIBUTIONS TO SPCA	-	123	-	123	150
456.05 · LIBRARY WAGES	10,128	8,344	1,783	10,128	10,427
488.00 · Lafin Library Association	245	118	-	118	245
472.00 · Debt Principal + Interest					
472.00 · Oakwood Park Sewer Project	194,591	142,943	48,000	190,943	189,912
472.00 · Other	-	-	-	-	-
Total 472.00 · Debt Principal + Interest	194,591	142,943	48,000	190,943	189,912
481.10 · SOCIAL SECURITY EMPLOYER	8,103	6,446	1,289	7,735	8,103
483.00 · PENSIONS					
483.11 · Munici Min Obligation- Police	-	-	-	-	-
483.12 · Munici Min Obligation- Employee	5,340	5,340	-	5,340	6,903
483.21 · Uniform Pension Payment DEvan	6,943	6,943	-	6,943	6,943

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483.31 · Actuarial consulting	5,300	3,675	-	3,675	5,300
483.00 · PENSIONS - Other	-	-	-	-	-
Total 483.00 · PENSIONS	17,583	15,958	-	15,958	19,146
484.00 · WORKERS COMPENSATION INS.	33,176	29,973	2,410	32,383	34,000
486.00 · INSURANCE					
486.00 - Insurance Other	-	1,188	-	1,188	-
486.41 · Commercial Ins. Package	19,500	14,865	-	14,865	21,500
Total 486.00 · INSURANCE	19,500	16,053	-	16,053	21,500
487.00 · Health Insurance Benefits					
487.196 · Health Ins.	-	-	-	-	-
487.198 · AFLAC	-	-	-	-	-
487.00 · Health Insurance Benefits - Other	-	-	-	-	-
Total 487.00 · Health Insurance Benefits	-	-	-	-	-
489.00 · Unclassified Expenditures	250	-	-	-	-
492.00 · INTERFUND TRANSFERS					
492.00 · INTERFUND TRANSFER	-	-	-	-	-
Total 492.00 · INTERFUND TRANSFERS	-	-	-	-	-
494.00 · Green Tree Committee					
494.01 · Green Tree Committee	250	387	-	387	250
Total 494.00 · Green Tree Committee	250	387	-	387	250
495.00 · Memorial Day Parade Committee	350	162	-	162	250
497.00 · Grant Writing					
497.01 · Grant Application Fees	100	100	100	200	200
497.00 · Grant Writing - Other	600	350	350	700	700
Total 497.00 · Grant Writing	700	450	450	900	900
497.03 · Grant Reimbursement	-	-	-	-	-
6560 · Payroll Expenses					
6560 · Payroll Expenses - PA UC Fund	350	-	-	-	350

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6560 · Payroll Expenses - Other	-	-	-	-	-
Total 6560 · Payroll Expenses	350	-	-	-	350
658.00 · Tax Anticipation Note Principle					
658.00 · DCED Filing / Origination Fee	84	234	-	234	250
658.01 · Tax Anticipation Note Interest	2,500	984	-	984	3,125
658.00 · Tax Anticipation Note Principle - Other	125,000	125,000	-	125,000	125,000
Total 658.00 · Tax Anticipation Note Principle	127,584	126,218	-	126,218	128,375
6999 Uncategorized Expense - Misc	-	291		291	
TOTAL GENERAL EXPENDITURES	757,371	659,877	134,158	794,035	785,444
UNASSIGNED FUND BALANCE FORWARD / (DEFICIT)	57,455	142,995	(86,178)	56,817	-
TOTAL EXPEND. & UNASSN. FUND BALANCE FORWARD	814,826	802,872	47,980	850,851	785,444

Lafin Borough
2019 Refuse Collections Operating Budget
12/11/18

	2018 Budget	2019 Budget	Comments:
Refuse Fund Revenues			
341.00 · Interest Earnings	125.00	125.00	
364.30 · Refues Charges	143,740.00	143,740.00	
364.50 · Penalties Applied	75.00	75.00	
364.60 · Delinquent Prior Yr. Paym't	1,300.00	1,300.24	
364.70 · Bulk Item Stickers	50.00	50.00	
364.75 · Extra Bag Garbage Stickers	70.00	70.00	
49900 · Uncategorized Income	0.00	0.00	
Total Revenues	145,360.00	145,360.24	
Refuse Fund Expenditures			
364.40 · Discount Applied	3,850.00	3,850.00	
400.45 · General Expenses	4,860.00	0.00	
427.15 · Garbage/Bulk Stickers Purchased	0.00	402.00	
427.31 · Trash Removal Services	138,356.40	141,108.24	2019 Collection Increase
492.00 · Interfund Transfers Out	0.00	0.00	
497.00 · Credit Reduction Applied	0.00	0.00	
Total Refuse Fund Expenditures	147,066.40	145,360.24	

Lafin Borough
2019 Sewer Fund Operating Budget
12/11/18

	2018 Budget	2019 Budget	Comments:
Sewer Fund Revenues			
341.00 · Interest Earnings	150.00	150.00	
364.10 · Sewage Charges	96,410.00	96,410.00	
364.20 · Discounts Applied	-3,360.00	-3,360.00	
364.40 · Sewer Permit Fees	0.00	0.00	
364.50 · Penalties Applied	105.00	105.00	
364.60 · Delinquent Prior Yr. Paym'ts	965.00	965.00	
Total Revenues	94,270.00	94,270.00	
Sewer Fund Expenditures			
406.00 · Admin. Office Supplies- Billing	150.00	150.00	
406.23 · POSTAGE	0.00	350.00	
407.00 · Admin. Advertising	0.00	0.00	
427.00 · Sewer Line Maintenance	0.00	0.00	
428.00 · Sewer Service Work / Blockages	1,500.00	1,500.00	
429.00 · Septic Tank Pumpings	9,400.00	5,700.00	
429.10 · Sewage Direct Connections	48,000.00	26,000.00	15 Direct Connections
431.00 · Canadian Pacific R/W Easement	750.00	1,600.00	Sold to Norfolk / Pd. Last '14 / Increase Pending
431.00 · Catch Basin Vac Service	2,500.00	1,500.00	
431.50 · Stormwater Catch Basin Repairs	2,500.00	5,400.00	Average \$2,213.50/unit
432.00 · Sewer Camera Work	1,950.00	500.00	
433.00 · Sewer Engineering	2,500.00	2,500.00	
Flow Meters for Engineering	12,500.00	0.00	
434.00 · Property Repairs	0.00	1,755.00	BRUSH CUT SEWER EASEMENT
435.00 · Sewer Manhole Repair Work	8,500.00	2,600.00	
471.00 · Debt Service - Oakwood Park Sewers	44,340.00	44,715.00	Oakwood Loan Amortization
Total Sewer Fund Expenditures	134,590.00	94,270.00	

Lafin Borough
2019 Liquid Fuels Operating Budget
12/11/18

	2018 Budget	2019 Budget	Comments:
Liquid Fuels Revenues			
341.00 · Interest Income	475.00	475.00	
355.02 · Liquid Fuels Revenue	50,907.98	51,610.85	2019 State Allocation Estimated
392.00 · Interfund Transfers In	0.00	0.00	
49900 · Uncategorized Income	0.00	0.00	
Total Revenues	51,382.98	52,085.85	
Liquid Fuels Expenditures			
430 · Public Works - Hghwys & Streets			
431.00 · Cleaning Streets & Gutters	895.00	895.00	S.R. 2026 Only
432.00 · Winter Maint - Snow Removal	15,000.00	15,000.00	
Contracted Snow Plowing Services	3,750.00	3,750.00	
2016 Ford F550 Plow Lease Agreement	20,998.44	50,605.91	Two (2) Plow Truck Leases
433.00 · Traffic Control Devices	1,250.00	1,250.00	
437.00 · Repairs of Tools & Machinery	3,500.00	3,500.00	
438.00 · Maint & Repairs of Roads	1,500.00	1,500.00	
Matching Grant Project	50,000.00	0.00	
Road Crack Sealing Work	2,500.00	4,500.00	
440.00 · Brush Cutting Road R/Ws	2,500.00	2,500.00	
	0.00	0.00	
Total Liquid Fuels Fund Expenditures	101,893.44	83,500.91	
Unassigned Fund Balance Used		-31,415.06	
Total Expend. & Unassigned Fund Balances Used		52,085.85	